ICEM 2019 Terms and Conditions

The following terms and conditions apply to delegates that registering for ICEM 2019:

1. A delegate place will be granted upon confirmation of payment, subject to WEMC’s discretion.
2. Where payment has not been received prior to the event date, a delegate place will not be held.
3. If you are unable to attend the event, we welcome substitute delegates attending in your place, subject to our discretion. Please notify us of any substitutions at icem2019@wemcouncil.org clearly detailing your reasons for the substitution.
4. Cancellations are to be sent in writing to icem2019@wemcouncil.org and are subject to the following cancellation schedule:
	1. Cancellation on, or before, 22 May 2019:
	100% of monies paid will be refunded minus 75 EUR administration fees
	2. Cancellation between 23 May – 05 June 2019:
	50% cancellation fee will apply
	3. Cancellation 06 June 2019 onwards:
	No refund of monies paid
5. If the event is cancelled due to circumstances beyond our control, a full refund will be received. However, we will not be liable for any other costs incurred by delegates.
6. It may be necessary for reasons beyond our control to change the timing and content of the programme.
7. We may arrange for photographs and/or video recordings to be taken during the event to be used for promotional purposes. Delegates who do not wish for their image to be used in the manner must notify us prior to the event.
8. By submitting registration details, delegates allow us to contact you as required for the organisation and administration of the event.